

Aldridge Shed steering committee and trustees meeting

Tuesday 6th August 2019

Present: Ian, Barrie, Ivor, Mark, Alan, Trevor, Derek, Jude and Gail.

Apologise: Paul Wright.

The minutes of the third AGM were read and accepted.

Matters arising: The grant subcommittee to continue with Ivor and Mark leading with Trevor and Barrie assisting.

Finances: See attached sheets.

Membership: 53 at present. 18 didn't renew, Trevor will contact these to carry out a survey as to why and report back at the next meeting.

Events: The recent table top display/sale at Morrison's raised £109.00 along with an order for 3 wooden Christmas trees. This was arranged and attended by Barrie and a big thank you goes to him. He has also arranged for us to carry out another at Sainsbury's in September, Santander in December. Ivor has also arranged for us to attend and display/sell on behalf of a charity organised by Aldridge church to which we will donate £50.00 or 10% of the value of sales, whichever is the greatest.

We have received a number of enquiries regarding the repair of electrical items. We are unable to do this and people should be referred to the 'Lichfield repair cafe'.

Donations of wood/equipment: The shed will continue to take these but we need to use and/or sell/donate quicker. Barrie will continue with the hard wood supplies from Knowles. This will be collected on a 6 to 8 week basis. Thanks again to Barrie for this. A big thank you also goes to Ian for the shelving unit he has constructed in the hard wood store.

Item for sale: It would be good if we could encourage members to make a second item of whatever they make for sale by the shed, or at least to cut out the parts for someone else to assemble. The white board at the end of the workshop to have a list of items that we could make for open days/tabletop sales, to help us become more financially independent.

Health and Safety: The sheds HSE policy to be typed up by Ivor and signed off by Barrie, Alan and Ivor, then displayed on the HSE board in the kitchen area.

Instruction sessions regarding the safe use of the machines, to commence on Friday 23rd August 2019, committee members to receive initial training and then pass this on to all shed members.

First aid training: St John's ambulance service have been contacted regarding their free community training programme. We await their response.

Under 18 mentoring sessions: This was discussed at some length by the committee and eventually a vote was taken which resulted in a 50/50 split. Mark who was not in favour of these sessions, stated that this was not the group for which the shed was established. Ivor is to seek some clarification regarding this matter from John Morris and his colleague Julie Hill. This matter will be further discussed at the next meeting.

Jayne Pedley's funeral: This is to be held at Streetly crematorium on Friday 9th August 2019. Five members have stated that they will attend on behalf of the shed. Colin has agreed to finish the guitar she started for her grandson, once he has received details and instructions from Jayne's family.

A.O.B.

All complaints should first be directed to the steering committee chairman and if necessary then to the trustees. It was agreed that a page a day diary is to be kept for any details of any occurrence to be logged for future reference. With regard to constitutional procedures it was suggested that flow charts regarding the order of any actions to be taken would be useful.

The date of the next meeting was set for Tuesday 10th September 2019 at 10.00am.