

Aldridge Shed steering committee and trustee meeting.

Tuesday 5th February 2019.

Present: Alan, Ivor, Mark, Barrie, Derek, Gail and Jude.

Apologises: Ian, Trevor.

Matters arising from December 2018 meeting:

Hardwood is to be moved to the small cupboard off the foyer. The toilet off the main wood store to be set up as the 'project room'.

Ivor to continue to explore the wording for the change required re the charity commission document.

The chair from the Samuel Johnson museum in Lichfield is to be collected on Friday 8th February.

All December 2018 minutes were then approved.

Christmas Meal

A big thank you to Ian for arranging this event over 30 had a great evening. Pictures were taken by Ian.

£2.50 afternoons

An email regarding this proposal was sent to members that the majority responded in the negative and consequently the introduction of £2.50 afternoons was abandoned.

Misuse of equipment.

Whilst breakages occur in the use of equipment, it is up to the individual members to familiarise themselves with the correct use of individual pieces of equipment. If someone is unsure about how a machine works or how much force is required in the use of that machine then they should seek help from other capable members. If an individual is found to be constantly abusing machines, then they will be stopped from using the abused machine until they have been trained in its use. Constant abuse or neglect of the machines can see a member suspended from the shed. Alan is to speak to a member regarding this matter.

First Aid

We are still awaiting response from 'first responders' and 'st john's ambulance regarding group first aid training. Ivor and Barrie to chase up.

Storage space

Both WHG and Shaylor's have been contacted regarding this matter, we are awaiting response from them. Shaylor's person contacted is on annual leave for the next 3 months.

Grant applications

A number of grant applications have been made by Barrie, Ivor and Mark. The committee will be kept informed as results are received.

Members

We have 58 members at present.

Bank Accounts

The 'Shed' still operates 2 bank accounts. One account to be kept as a reserve account, the other as a day to day operating account. This it is felt helps to safe guard the finances of the 'shed' from online fraud etc.

CNC

The cnc machine is at present being solely and successfully operated by John Satterthwaite for which the shed members are very thankful and is producing funds to help run it and income for the shed. At present monies are allocated to the cnc from the funds it helps raise (see accounts) A maximum of £500 was felt necessary for this and any funds raised above this amount should be allocated to the main operation of the shed.

Santander Event

A big thank you goes out to both Barrie and Lynn (Hopefully spelt correctly) for arranging and manning this event. It was a great success raising £171.00 on the day, which Santander are to match at some later date. The event was both a success for the individuals concerned, the shed and Santander who have invited us back later this year. More help should be offered to Barrie in the making of items to sell for December. A list of required items should be drawn up nearer the time.

Absent members

Trevor has contacted a number of members we haven't seen for a few weeks and the main reason appears to be ill health. We wish them a speedy recovery and hope to see them again soon.

SIP lathe

Some repairs have been made to this machine, however it still require approximately £100 spent on it to replace broken pulleys and a new drive belt.

Machine training

Whilst most people can use or access someone who can show them how to use the workshop machines , it is proposed that one afternoon per month training on the use of a specified machine should be held. This will help by increasing the safety with which machines are used and help prevent misuse and reduce peripheral breakages.

Wifi

A thank you goes to Derek for providing a wifi usb stick enabling us to access the centres wifi service. This has saved us up to £30 per month.

Additional committee members

Paul Wright seems very pro-active. Ivor proposed him as a committee member and was seconded by Barrie. Paul is now to be approached to see if he is willing to act on the committee.

Walsall for all

This event was attended by Alan, Barrie, Ivor and Mark, where a stall was set up and the shed represented at this event.

Income/Expenditure

December 3rd - 30th 2018 and December 31st '18 to January 31st 2019

	December	January	Total
Income:			
Subscriptions	313.50	450.50	764.00
Donations	113.00	213.00	326.00
Membership	12.00	20.00	32.00
CNC	40.00	70.00	110.00
Grant (mcw)	625.00		
Total	1103.50	753.50	1857.00

Expenditure:

Rent/utilities		1120.00	1120.00
Basic	47.15	114.51	161.66
Lottery grant	50.00	98.59	148.59
Total	97.15	1333.10	1430.25

Petty cash held 45.44

Bank Balance:

Community Account	2880.83
Charity Account	2181.32
Total	5062.15

PayPal Account: Nil

Outstanding Invoices: Housing and Care 21 £ 560.00

SJH Computing £ 10.00

N.B.

(1) Monies allocated to cnc £303.92

(2) The Lottery grant money has now been spent.

(3) £28.68 was spent on pen kits and refills, for sale to shed members at £3.00 and 30p respectfully. This should raise a total of £45 (£16.32 profit to shed funds)

(4) £30.39 was spent on 5 pen kits and a bottle of friction polish taken from Glennys's project box.

The next meeting will be held on Tuesday 5th March 2019 at 10.00am.